

## Boissevain & Morton Cemetery

### Policies & Guidelines

2023

#### 1. Definitions:

- A. Cemetery: land used for the burial of corpses and/or human remains
- B. Flat Marker: lawn marker placed flush with the surrounding turf
- C. Landmark: corner pegs used to mark the boundaries of a lot or plot
- D. Plot: an area of land sufficient for two or more graves.
- E. Lot: an area of land sufficient for a single grave.
- F. Memorial: tombstones, headstones, flat markers.
- G. Monument: tombstones and headstones but excludes flat markers.
- H. Monument Dealer: those who manufacture, sell or install memorials
- I. Original Memorial: the first memorial placed on a lot or plot.
- J. Original Flat Marker: the first marker placed on a lot or a plot.
- K. Owner: proprietor with title & deed to a burial lot or plot
- L. Perpetual Care: ongoing maintenance for cemetery & columbarium.
- M. Perpetual Care Funds: funds collected according to The Cemetery's Act and/or under the terms of a contract, trust, gift or otherwise, and disbursed for the perpetual care of the cemetery and columbarium.
- N. Caretaker: employee hired by Boissevain-Morton Cemetery Board
- O. B & M: Boissevain-Morton

**2. Interments:**

- a) applications for interment include *Certificate of Cremation* or *Burial Permit* or any other, requested information
- b) requests should be submitted in writing...cemetery is not responsible for misunderstandings or errors
- c) deeds and receipts will be given for paid plots/lots
- d) grave openings & closings done only by Cemetery employees or assigned contractors
- e) interment of urns:
  - i. fees include opening/closing of burial site
  - ii. subsequent opening/closing of burial site must occur on the same day between 8:00 AM & 4:00 PM from Monday to Friday
- f) interment of coffins
  - i. submit size of coffin at its largest part
  - ii. funeral directors must close & fasten coffin before it is lowered into grave
  - iii. burials must be completed between 8:00 AM – 4:00 PM, Monday-Friday

**3. Digging of Graves:**

- a) only authorized personnel dig graves & complete interments
- b) 48 hours notice must be given 8:00 AM – 4:00 PM, Monday-Friday

#### **4. Disinterment:**

- a) conducted in accordance with Sections 23-27, Manitoba Public Health Act

*<http://web2.gov.mb/laws/statutes/ccsm/p210e.php>*

- b) a municipal representative will be on Cemetery grounds during the disinterment
- c) fees: see Schedule "A"

Note: replacement materials & hourly labor fees are the responsibility of client

#### **5. Cemetery Maintenance:**

B & M Cemetery is solely responsible for maintenance - including plantings, grading, improving of graves, etc., and has exclusive rights to enter plots/lots

#### **6. Foundations, Monuments and Markers:**

- a) Grave-site work needs Caretaker permission and guidance
- b) Boissevain & Morton Cemetery:
  - Is not responsible for damage to monuments & markers
  - Determines whether monuments need repair &/or straightening

- c) Grave covers and mausoleums are disallowed

- d) Monuments:

one for each lot

requires foundations according to specification. See schedule 'B'.

Flat Markers:

one for each urn up to 6 per lot

see schedule 'B' for specifications

urns buried according to specs. See schedule 'B'

- e) Anyone working on plots/lots, monuments and markers is liable for damages

**7. Conditions:** governing plots & Lots:

- a) fees: see Schedule "A"
- b) monies from sales used for cemetery maintenance
- c) B & M Cemetery may set fees for items not listed in Schedule 'A' & 'B'
- d) sale & transfer:
  - may not be sold by owners
  - may be transferred to others either in a will or with a letter of permission
  - may be returned to B & M – without reimbursement
  - will be returned to B & M if left dormant for 80 years
- e) B & M Cemetery reserves the right to designate special sections for alternate use & to impose stipulations for monuments, markers, etc.

**8. Perpetual Care:** see Fees - Schedule "A"

**9. Miscellaneous:**

- a) Vehicles must remain on roadways & restrict speeds to 10 km/hr or less
- b) pets must be leashed
- c) B & M Cemetery will designate burial site of the indigent.

**Boissevain & Morton Cemetery  
Fees  
Schedule "A"**

**Price of Plots**

Graves with cement ribbon	\$750.00
Graves without cement ribbon	\$750.00
Plot Size – 2.5 ft x 8.0 ft	

**Opening and Closing**

Traditional Interment	N/A
Columbarium Initial opening/closing	N/A
Additional opening/closings	\$100.00
Administration fee	\$100.00

**Columbarium #1**

Single Niche	\$1,500.00
Double Niche	\$2,500.00

Size per niche 12x12x12 inches

If two single niches are purchased for two people but these two people use a "companion urn" merging the ashes of both and placed in one niche, the unused niche must remain empty.

**Columbarium #2**

Price Per Niche-Top 3	\$2,000.00
Price Per Niche-Bottom 2	\$1,500.00

Size per niche 12x12x14 inches

\$150.00 credit available per niche purchased, on any existing plots owned, if returned to the cemetery for resale.

**Perpetual Care** (applicable to each individual interned including columbarium)

Resident	\$400.00
Non- Resident	\$600.00

<b>Disinterment flat fee</b> (or at cost, see Disinterment above)	\$300.00
<b>Open/Closing Columbarium After hours</b>	\$100.00
<b>Open/Closing Columbarium Weekend or Statuary holiday</b>	\$300.00
<b>Snow Removal</b>	\$200.00
<b>Plot Location Fee</b>	\$100.00

**Boissevain & Morton Cemetery  
Fees  
Schedule "A" continued**

**Columbarium #1**

**Additional Columbarium Costs**

**Engraving:**

**Single Shutters:**

To do a full shutter at one time	\$300.00
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**Double Shutter:**

To do a full shutter at one time	\$400.00
To complete one side of a double shutter	\$300.00
To add final inscription at a later date	\$250.00

**Optional Items available:**

Photo on Single Shutter	\$300.00
Photo on Double Shutter	\$325.00
Flower Vase	\$200.00

**\*\*\*Prices are subject to change without notice\*\*\*\***

**Boissevain & Morton Cemetery**  
**Fees**  
**Schedule "B"**

1. Monuments must have foundations which meet following specifications:
  - Be 15.24 cm. less than the width of the lot or plot.
  - Be centred.
  - Have a minimum thickness of 7.62 cm, an average thickness of 10.24 cm & a base not exceeding 45.72 cm in depth.
2. Flat Markers: Must not exceed 30.48 cm x 15.24 cm x 10.16 cm.
3. Urn specs: Cremation urns must be placed from top to bottom based on the order they were interned. See diagram below.

